

Tilehurst Parish Council - Neighbourhood Plan

Meeting Minutes

6/10/2015, 19:30, Calcot Centre.

1. Agenda

- Agree minutes of previous meeting.
- Representations from members of the public.
- Review action items from previous minutes.
- Continue brainstorming.

2. Present

Julia Gentle
Joan Lawrie
Kevin Page

3. Apologies for absence

Peter Cross
Nigel Rowland
Sue Rowland

4. Agree minutes of previous meeting

- The minutes were agreed as a true record

5. Representations from members of the public

- There were no representations this meeting

6. Review status of action items from previous meetings

- With only three members present and many actions assigned to members not present we agreed to postpone this agenda item until the next full meeting.

7. Continue brainstorming next steps

- A wide-ranging discussion reviewing the meetings held with Bryan Lyttle and the Stratfield Mortimer NP Steering Group.

- It was agreed that we need to put together a high-level project plan, setting a target date for completion and working back to today with all the significant milestones and deliverables. Kevin to start on this for review at next meeting before sending to West Berkshire.
- In addition to the high-level plan we should focus on the immediate first step: the plan for community engagement. After careful review of all the advice and experience of other groups that have been here before us, this is clearly where we need to put our effort now. This will be the topic for a brainstorming session at our November meeting, with the aim of having a plan in place to agree and start executing following our December meeting.

8. Agenda for next meeting (Scheduled for Tuesday, 3 November, 7:30PM at the Calcot Committee Room)

- Agree minutes of previous meeting.
- Representations from members of the public.
- Review status of action items from previous meetings.
- Ideas for the community engagement plan.