

# Tilehurst Parish Council - Neighbourhood Plan

## Meeting Minutes

03/05/2015, 19:30, Calcot Centre.

### **1. Agenda**

- Discuss the results of the two public “drop-in” days (16/04/2016 and 23/04/2016)

### **2. Present**

Joan Lawrie  
Peter Cross  
Julia Gentle  
Kevin Page  
Fred Williams  
Peter Wood (new volunteer)

### **3. Apologies for absence**

### **4. Agree minutes of previous meeting**

- There are no minutes for the previous meeting as the meeting was a “brainstorming” session to discuss the preparations for the two public “drop-in” days

### **5. Representations from members of the public**

- There were no representations this meeting

### **6. Review status of action items from previous meetings**

- The current list of actions can be found on the web site ([www.tilehurstpcnp.org.uk](http://www.tilehurstpcnp.org.uk))
- The list should be looked at between meetings and updated particularly if items are assigned to named committee members (updates to be emailed to Fred)

### **7. Discussion about the results of the two public “drop-in” days**

- It was felt that, despite the 100+ visitors over the two days, that we need to improve the publicising of future events
- A lengthy discussion took place about the various channels that could be used to “get the message” out in the future

- The Facebook page appears to be successful and will continue to be one of our main communication tools
- A “Twitter” presence will also be further developed
- The [www.tilehurstpcnp.org.uk](http://www.tilehurstpcnp.org.uk) website will also be used more pro-actively and will be closely linked to the Facebook and Twitter websites
- The 252 comments received from the attendees of the “drop-in” days were made available to those present and discussed
- The categorised list of all comments will be uploaded to the website and Facebook
- The comments received will help to structure the areas that will be focussed on in the coming months e.g. Green Spaces, Infrastructure, Traffic, Parking, Maintenance, West Berkshire Council / Reading Borough Council, Cycling, Public Transport, Dog Walkers, Lifestyle, Infrastructure Investment, Security, Disabled Access, Flooding etc.
- It was agreed that the Steering Group should start to communicate with various relevant bodies e.g. Health Authorities, Schools, West Berkshire Council, Reading Borough Council, Local Business organisations etc.
- It was noted that the Steering Group members should consider which areas they would like to be responsible for and that task group areas be defined and volunteers sought to assist the various task groups
- The matter of Steering Group member profiles was once again raised and needs to be actioned soon.