

# Tilehurst Parish Council - Neighbourhood Plan

## Meeting Minutes

20/09/2017, 19:30, Cornwell Center

### **1. Agenda**

- Representation from members of the public
- Apologies for absence
- Declarations of Interest
- Agree minutes of previous meeting
- Matters arising from previous meeting minutes
- Review status of action items from previous meetings
- Project Plan update
- Budget update
- Review progress of the prioritised working groups
  - Infrastructure, Transport & Amenities (Clive Taylor, Fred Williams, Peter Cross)
  - Education (Joan Lawrie, Julia Gentle)
  - Future Development Sites (Iain Jones)
  - Relationships (Kevin Page, Fred Williams)
- Communications

### **2. Present**

#### Steering Group:

Peter Cross (Vice Chairperson)

Kevin Page (Chairperson)

Julia Gentle

Clive Taylor

Fred Williams

#### Member of the Public:

Carmelle Bell

### **3. Representation from members of the public**

There were no representations.

### **4. Apologies for absence**

Lynda Chater

Iain Jones

Joan Lawrie

## **5. Declarations of Interest**

There were no declarations of interest.

## **6. Agree minutes of previous meeting**

- The minutes taken at the previous meeting held on August 16<sup>th</sup> were agreed

## **7. Matters arising from previous meeting minutes**

- It was noted that the minutes of the meeting had been uploaded into the Slack App but that some members of the Steering Group were either unaware of this App and/or did not know how to use the App

## **8. Review status of action items from previous meetings**

- The status review of action items has not been undertaken recently

## **9. Review progress of the prioritised working groups**

The current prioritised working groups, with responsible Steering Group member(s), are as follows:

- Infrastructure, Transport & Amenities – Peter Cross, Clive Taylor, Fred Williams
- Education - Joan Lawrie, Julia Gentle
- Future Development Sites – Iain Jones
- Relationships – Kevin Page, Fred Williams

### **Infrastructure, Transport & Amenities – Working Group Update**

No update.

### **Education – Working Group Update**

No update.

### **Future Development Sites – Working Group Update**

No update.

### **Relationships – Working Group Update**

It was confirmed that Fred and Kevin will meet with West Berkshire Council at their offices on October 12<sup>th</sup> to discuss our progress and to be updated on any changes in policy by either the council or Government.

Carmelle mentioned that the Government have recently issued a Consultation Document about the need to reassess "Housing Needs".

Fred noted that we are currently working in "dual mode" i.e. preparing a Neighbourhood Plan based on the possible needs to provide more dwellings or a Neighbourhood Plan based on the assumption that the provision of dwellings would be met elsewhere (Grazeley Village development) and that the emphasis would be on redevelopment of the infrastructure of Tilehurst Parish.

The meeting with West Berkshire Council will cover a number of different points and it was suggested by Fred that a request be made to record the meeting for the benefit of those Steering Group members who are not attending the meeting.

Carmelle stated that she is prepared to become a member of the Steering Group and this was agreed by the members present.

## **10. Communications - Update (Lynda)**

Alok Sharma has agreed to be the judge for the photo competition.

Those members present at the meeting went through all the photos that have been submitted and decided on a list of photos, for all categories, that can be passed on to Alok Sharma for judging.

The photos that have been selected for judging are listed below:

### "Good (Adult)" category

- Deer
- Deer Framed By Leaves
- Winter Wonderland
- Father & Son
- A Ray Of Sunshine
- The Long Walk
- Blue Bell Path In The Woods

### "Good (U13)" category

- Golden Reflections (moved from the "Bad & Ugly (U13)" category)
- Even View
- Breakfast

### "Bad & Ugly (Adult)" category

- Whole Lot Of Problems
- Watch Where You Step

- Yuk
- Where Has All The Beer Gone
- Derelictity ...

“Bad & Ugly (U13)” category

No photos were shortlisted and the prize money is to be allocated by Alok Sharma to the “outstanding photo” of those submitted.

**11. Project Plan Update**

No update

**12. Budget Update**

Peter reported that he was looking to making an application to the “My Community” fund but that he would first meet with Kevin to discuss our approach to this. Any application would also not proceed until the forthcoming meeting with West Berkshire Council has taken place. The deadline for making an application is the end of February 2018.

**13. Neighbourhood Plan Strategies / Objectives**

After agreeing in the previous meeting to postpone any surveys it was suggested that small surveys could be published using our Facebook page.

**14. Any other items**

None

### Steering Group Members:

- Lynda Chater ([lynda.chater@tilehurstpcnp.org.uk](mailto:lynda.chater@tilehurstpcnp.org.uk))
- Peter Cross, Vice Chairperson ([peter.cross@tilehurstpcnp.org.uk](mailto:peter.cross@tilehurstpcnp.org.uk))
- Julia Gentle ([julia.gentle@tilehurstpcnp.org.uk](mailto:julia.gentle@tilehurstpcnp.org.uk))
- Iain Jones ([iain.jones@tilehurstpcnp.org.uk](mailto:iain.jones@tilehurstpcnp.org.uk))
- Joan Lawrie, Vice Chairperson ([joan.lawrie@tilehurstpcnp.org.uk](mailto:joan.lawrie@tilehurstpcnp.org.uk))
- Kevin Page, Chairperson ([kevin.page@tilehurstpcnp.org.uk](mailto:kevin.page@tilehurstpcnp.org.uk))
- Clive Taylor ([clive.taylor@tilehurstpcnp.org.uk](mailto:clive.taylor@tilehurstpcnp.org.uk))
- Fred Williams ([fred.williams@tilehurstpcnp.org.uk](mailto:fred.williams@tilehurstpcnp.org.uk))

Two openings vacant.

## Working Groups

- **Education** - Joan Lawrie, Julia Gentle
- **Future Development Sites** – Iain Jones
- **Infrastructure, Transport & Amenities** – Peter Cross, Clive Taylor, Fred Williams
- **Relationships** - Kevin Page, Fred Williams
- **Business & Economy** – Not yet assigned
- **Environment** – Not yet assigned
- **Health** - Not yet assigned
- **Security & Policing** (including Fire Prevention ...) – Not yet assigned

## Meeting Schedule

- ~~15<sup>th</sup> February (Cornwell Center, 19:30)~~
- ~~15<sup>th</sup> March (**Calcot**, 19:30)~~
- ~~19<sup>th</sup> April (Cornwell Center, 19:30)~~
- ~~17<sup>th</sup> May (Cornwell Center, 19:30)~~
- ~~21<sup>st</sup> June (Cornwell Center, 19:30)~~
- ~~19<sup>th</sup> July (Cornwell Center, 19:30)~~
- ~~16<sup>th</sup> August (Cornwell Center, 19:30)~~
- 20<sup>th</sup> September (Cornwell Center, 19:30)
- 18<sup>th</sup> October (Cornwell Center, 19:30)
- 15<sup>th</sup> November (**Calcot**, 19:30)
- 20<sup>th</sup> December (Cornwell Center, 19:30)