

Tilehurst Parish Council - Neighbourhood Plan

Meeting Minutes

21/03/2018, 19:30, Cornwell Center

1. Agenda

- Representation from members of the public
- Apologies for absence
- Declarations of Interest
- Agree minutes of previous meeting
- Matters arising from previous meeting minutes
- Review status of action items from previous meetings
- Project Plan update
- Budget update
- Review progress of the prioritised working groups
 - Infrastructure, Transport & Amenities (Clive Taylor, Fred Williams, Peter Cross)
 - Education (Joan Lawrie, Julia Gentle)
 - Future Development Sites (Iain Jones)
 - Relationships (Kevin Page, Fred Williams)
- Communications

2. Present

Steering Group:

Lynda Chater
Peter Cross (Vice Chairperson)
Julia Gentle
Kevin Page (Chairperson)
Clive Taylor
Fred Williams

3. Representation from members of the public

None

4. Apologies for absence

None?

5. Declarations of Interest

There were no declarations of interest.

6. Agree minutes of previous meeting

- The minutes of the previous meeting in February were reviewed and accepted.

7. Matters arising from previous meeting minutes

- No matters arising from previous meeting

8. Review status of action items from previous meetings

- None

9. Review progress of the prioritised working groups

The current prioritised working groups, with responsible Steering Group member(s), are as follows:

- Infrastructure, Transport & Amenities – Peter Cross, Clive Taylor, Fred Williams
- Education - Joan Lawrie, Julia Gentle
- Future Development Sites – Iain Jones
- Relationships – Kevin Page, Fred Williams

Infrastructure, Transport & Amenities – Working Group Update

No update.

Education – Working Group Update

No update.

Future Development Sites – Working Group Update

No update.

Relationships – Working Group Update

Peter has been in contact with four other firms who may have been able to provide consultancy services:

- Peter Brett Associates, who were unable to consider our request for information due to an unnamed conflict of interest
- Litchfields, who initially expressed an interest but then withdrew but have requested that we keep them updated
- Barton-Willmore, who replied but did not express an interest
- Turley, who replied but did not express an interest

Kevin will update the Parish Council at their next meeting and suggest that Bell Cornwell, will their local knowledge, be asked to make a final proposal.

Peter was asked if he had contacted Aecom and he responded that he had but it had not been possible to find a contact person.

Communications - Update (Lynda)

No update but Lynda will be looking to find something else to maintain the interest of the local community.

The last quiz had reasonable response but not so many as for the first quiz.

Lynda asked for ideas as to what the subject of the next quiz might be.

10. Project Plan Update

No update.

11. Budget Update

Peter has spoken to Tony O'Connor regarding the funds that Keep Tilehurst Green have available and will confirm when the remaining amount of £1,100 has been transferred to the Tilehurst Neighbourhood Plan account.

12. Neighbourhood Plan Strategies / Objectives

No update.

13. Any other items

An informal, exploratory, discussion took place with Liz Alexander, Bell Cornwell.

Steering Group Members:

- Carmelle Bell (carmelle.bell@tilehurstpcnp.org.uk)
- Lynda Chater (lynda.chater@tilehurstpcnp.org.uk)
- Peter Cross, Vice Chairperson (peter.cross@tilehurstpcnp.org.uk)
- Julia Gentle (julia.gentle@tilehurstpcnp.org.uk)
- Iain Jones (iain.jones@tilehurstpcnp.org.uk)
- Joan Lawrie, Vice Chairperson (joan.lawrie@tilehurstpcnp.org.uk)
- Kevin Page, Chairperson (kevin.page@tilehurstpcnp.org.uk)
- Clive Taylor (clive.taylor@tilehurstpcnp.org.uk)
- Fred Williams (fred.williams@tilehurstpcnp.org.uk)

One open vacancy.

Working Groups

- **Education** - Joan Lawrie, Julia Gentle
- **Future Development Sites** – Iain Jones
- **Infrastructure, Transport & Amenities** – Peter Cross, Clive Taylor, Fred Williams
- **Relationships** - Kevin Page, Fred Williams
- **Business & Economy** – Not yet assigned
- **Environment** – Not yet assigned
- **Health** - Not yet assigned
- **Security & Policing** (including Fire Prevention ...) – Not yet assigned

Meeting Schedule

- The schedule of meetings is now available on the website