

Tilehurst Parish Council - Neighbourhood Plan

Meeting Minutes

18/04/2018, 19:30, Cornwell Center

1. Agenda

- Representation from members of the public
- Apologies for absence
- Declarations of Interest
- Agree minutes of previous meeting
- Matters arising from previous meeting minutes
- Review status of action items from previous meetings
- Project Plan update
- Budget update
- Review progress of the prioritised working groups
 - Infrastructure, Transport & Amenities (Clive Taylor, Fred Williams, Peter Cross)
 - Education (Joan Lawrie, Julia Gentle)
 - Future Development Sites (Iain Jones)
 - Relationships (Kevin Page, Fred Williams)
- Communications

2. Present

Steering Group:

Lynda Chater
Peter Cross (Vice Chairperson)
Julia Gentle
Kevin Page (Chairperson)
Fred Williams

3. Representation from members of the public

None

4. Apologies for absence

Clive Taylor

5. Declarations of Interest

There were no declarations of interest.

6. Agree minutes of previous meeting

- The minutes of the previous meeting in March were reviewed and accepted.

7. Matters arising from previous meeting minutes

- No matters arising from previous meeting

8. Review status of action items from previous meetings

- None

9. Review progress of the prioritised working groups

The current prioritised working groups, with responsible Steering Group member(s), are as follows:

- Infrastructure, Transport & Amenities – Peter Cross, Clive Taylor, Fred Williams
- Education - Joan Lawrie, Julia Gentle
- Future Development Sites – Iain Jones
- Relationships – Kevin Page, Fred Williams

Infrastructure, Transport & Amenities – Working Group Update

No update.

Education – Working Group Update

No update.

Future Development Sites – Working Group Update

No update.

Relationships – Working Group Update

Kevin informed the meeting that he has had a meeting with the Parish Council and informed them that he was recommending the selection of Liz Alexander, Bell Cornwell.

Peter will send all relevant documentation used in the selection process by email to the Parish Council.

Communications - Update (Lynda)

No update but Lynda has asked everyone to think up other ways of maintaining the interest of the local community.

10. Project Plan Update

No update.

11. Budget Update

Peter confirmed that he has spoken to Tony O'Connor who confirmed that the Keep Tilehurst Green funds of £1,128 have been transferred to the Tilehurst Parish Neighbourhood Plan bank account.

Peter showed, on screen, an example of an “expression of interest” application for a funding grant of up to £9,000.

The application asked the question of whether the Tilehurst Parish Neighbourhood Plan is seeking to build new dwellings, as opposed to West Berkshire Council naming a number, but it was decided that, for the purpose of the form, that we would not be wanting to do this.

It soon became clear that ours was not a “technical” application which will make it much easier for Peter to go away and complete a “normal” application.

12. Neighbourhood Plan Strategies / Objectives

No update.

13. Any other items

Lynda notified the meeting that she has been to the offices of West Berkshire Council to view the “Request for sites” documents.

Fred gave a detailed summary of the notes made after the informal meeting with Liz Alexander, Bell Cornwell.

After the summary Fred was asked if he could create an initial draft document for discussion with West Berkshire Council which would, in effect, indicate that the Tilehurst Neighbourhood Plan would, likely, determine that only a small number of new dwellings will be required. This number would increase only if it were necessary to accept any increases as part of the recent Government changes or any Reading Borough Council requests.

Steering Group Members:

- Carmelle Bell (carmelle.bell@tilehurstpcnp.org.uk)
- Lynda Chater (lynda.chater@tilehurstpcnp.org.uk)
- Peter Cross, Vice Chairperson (peter.cross@tilehurstpcnp.org.uk)
- Julia Gentle (julia.gentle@tilehurstpcnp.org.uk)
- Iain Jones (iain.jones@tilehurstpcnp.org.uk)
- Joan Lawrie, Vice Chairperson (joan.lawrie@tilehurstpcnp.org.uk)
- Kevin Page, Chairperson (kevin.page@tilehurstpcnp.org.uk)
- Clive Taylor (clive.taylor@tilehurstpcnp.org.uk)
- Fred Williams (fred.williams@tilehurstpcnp.org.uk)

One open vacancy.

Working Groups

- **Education** - Joan Lawrie, Julia Gentle
- **Future Development Sites** – Iain Jones
- **Infrastructure, Transport & Amenities** – Peter Cross, Clive Taylor, Fred Williams
- **Relationships** - Kevin Page, Fred Williams
- **Business & Economy** – Not yet assigned
- **Environment** – Not yet assigned
- **Health** - Not yet assigned
- **Security & Policing** (including Fire Prevention ...) – Not yet assigned

Meeting Schedule

- The schedule of meetings is now available on the website