

Tilehurst Parish Council - Neighbourhood Plan

Meeting Minutes

22/01/2020, 19:30, Cornwell Centre

1. Agenda

- Representation from members of the public
- Apologies for absence
- Declarations of Interest
- Agree minutes of previous meeting
- Matters arising from previous meeting minutes
- Review status of action items from previous meetings
- Project Plan update
- Budget update
- Communications
- Other Items

2. Present

Steering Group:

Lynda Chater
Kevin Page (Chairperson)
Alan Wade
Fred Williams

3. Representation from members of the public

None

4. Apologies for absence

Peter Cross (Vice-Chairperson)
Clive Taylor

5. Declarations of Interest

There were no declarations of interest.

6. Agree minutes of previous meeting

- The minutes of the previous meeting in November 2019 were agreed. There were no minutes for the December 2019 meeting as there was not a quorum of

members present for the meeting.

7. Matters arising from previous meeting minutes

- None

8. Review status of action items from previous meetings

- None

9. Project Plan Update

No update.

10. Budget Update

No update.

11. Communication

Lynda Chater reported that the website was continuing to be updated at regular intervals.

12. Any other items

A discussion took place about the results of the Residents Survey.

It was decided to investigate how the returns received by the Tilehurst Parish Neighbourhood Plan Survey compares with those achieved elsewhere in similar locations.

Fred Williams to provide Lynda Chater with a copy of a map showing the location of those people who took part in the survey.

It was noted that a lot of comments were made and that these would have to be analysed.

Fred Williams suggested that the data obtained from the survey be compared against the complete Census 2011 data for the Parish in order to determine if a representative sample of replies has been received.

It was noted that there were small number of “multiple” survey returns and that these will have to be correctly interpreted.

Fred Williams gave a quick demonstration of the analysis of data that has taken place already.

A discussion about the next steps then took place.

It was agreed that the data would be further analysed and compared to the existing Census 2011 Data.

Alan Wade will continue to prepare a draft document that will serve as a template moving forward.

Initial feedback would be prepared for publication on the website and Facebook.

A presentation to the public will be scheduled once all the data has been analysed. The presentation will have similar format to the “start-up” presentation with display boards and a “rolling” PC-based presentation. A leaflet would also be prepared for those members of the community who are unable to attend the presentation and do not have access to the information on the website or Facebook.

13. Steering Group Members:

- Lynda Chater (lynda.chater@tilehurstpcnp.org.uk)
- Peter Cross, Vice Chairperson (peter.cross@tilehurstpcnp.org.uk)
- Julia Gentle (julia.gentle@tilehurstpcnp.org.uk)
- Joan Lawrie (joan.lawrie@tilehurstpcnp.org.uk)
- Kevin Page, Chairperson (kevin.page@tilehurstpcnp.org.uk)
- Clive Taylor (clive.taylor@tilehurstpcnp.org.uk)
- Alan Wade (alan.wade@tilehurstpcnp.org.uk)
- Fred Williams (fred.williams@tilehurstpcnp.org.uk)

Meeting Schedule

- The schedule of meetings is now available on the website