

Tilehurst Parish Council - Neighbourhood Plan

Zoom Meeting Minutes

18/11/2020, 19:30

1. Agenda

- Representation from members of the public
- Apologies for absence
- Declarations of Interest
- Agree minutes of previous meeting
- Matters arising from previous meeting minutes
- Review status of action items from previous meetings
- Project Plan update
- Budget update
- Communications
- Other Items

2. Present

Steering Group:

Kevin Page (Chairperson)
Peter Cross (Vice-Chairperson)
Julia Gentle
Clive Taylor
Alan Wade
Fred Williams

3. Representation from members of the public

None.

4. Apologies for absence

Lynda Chater

5. Declarations of Interest

There were no declarations of interest.

6. Agree minutes of previous meeting

The members were informed that the minutes for previous meetings are on the Microsoft Teams website. It was agreed that those members who had not yet read

the minutes would tentatively agree to their acceptance with any amendments to follow. At the time of writing these minutes none were received.

7. Matters arising from previous meeting minutes

None.

8. Review status of action items from previous meetings

None.

9. Project Plan Update

No update.

10. Budget Update

No update.

11. Communications

No update.

12. Any other items

Review of the Draft Plan and discussion of the next steps

Kevin thanked Alan and Peter for the work that they have put in to creating the draft document.

It was noted that Julia has problems getting a copy of the online draft of the document as she does not have the required technology. Kevin agreed that she would be provided with a regular “paper-based” copy via the Parish Office.

Peter pointed out that the appearance of the document on Microsoft Teams does not correlate with the original Word document that he and Alan are working on. This should, for the moment, be ignored as it is the content that is currently the priority.

It was agreed not to discuss the draft document in detail during this meeting as some members of the committee had not had the opportunity to review it prior to the meeting due to not being fully aware of what stage the document had reached.

Members were happy to note, after a brief review, that the document is now “nearly completed” and that it is now ready for a detailed review by all.

Comments are to be made in the master version of the document which has been added to the Microsoft Teams area except Julia whose comments will be entered by Clive.

The document will not be placed on website at this moment in time as it must first be agreed by the Steering Group and must then be passed on to the relevant parties at Tilehurst Parish Council and West Berkshire Council for review and feedback.

A brief discussion took place about the general structure of the report, highlighting those areas where feedback is still required.

It was agreed that comments on the document should be submitted within the next week as preparation for another meeting on the 25th November.

It has been requested that Tilehurst Parish Council and West Berkshire Council provide information about which current granted planning permissions have been acted upon.

There followed a general discussion about a possible location and facilities provided for a new/extended central community centre or two/three mini community centres.

Other Item

A brief discussion took place about proposed road works on Long Lane along the section bordering the proposed Stoneham's Farm site for a new Care Home. It appears that Tilehurst Parish Council are unaware of this work and Clive has agreed to follow-up and report back.

Next Meeting

The next Zoom discussion meeting is to be held on Wednesday 25th November at 19:30.

Steering Group Members:

- Lynda Chater (lynda.chater@tilehurstpcnp.org.uk)
- Peter Cross, Vice Chairperson (peter.cross@tilehurstpcnp.org.uk)
- Julia Gentle (julia.gentle@tilehurstpcnp.org.uk)
- Joan Lawrie (joan.lawrie@tilehurstpcnp.org.uk)
- Kevin Page, Chairperson (kevin.page@tilehurstpcnp.org.uk)
- Clive Taylor (clive.taylor@tilehurstpcnp.org.uk)
- Alan Wade (alan.wade@tilehurstpcnp.org.uk)
- Fred Williams (fred.williams@tilehurstpcnp.org.uk)

Meeting Schedule

- The schedule of meetings is now available on the website