

**Minutes of Tilehurst Parish Neighbourhood Plan Steering Committee held Wednesday  
21st July at the Calcot Centre commencing 7.30pm**

1. **Present:** Committee: Kevin Page, Clive Taylor, Peter Cross, Alan Wade, Julia Gentle, Joan Lawrie  
Members of the Public: Nick Pflaeger, Sandra Vickers and 4 others all representing New Lane Hill residents
2. **Apologies:** Fred Williams
3. **Opening remarks by the Chair:** Kevin welcomed everyone and members of the public attending for the first time. He gave a brief outline of the purpose and history of the Steering Committee, and committee members gave brief introductions.
4. **Representation from members of the public**  
Nick Pflaeger spoke on behalf of residents attending from New Lane Hill and explained that, following a meeting with Clive, he had submitted an application on behalf of the group for inclusion of an area of Calcot Golf Course to be designated as Local Green Space. A discussion followed led by questions from Peter concerning the precise position of the land in question, covenants on the land, the history of sale of the land and the recreational value and public access to the land. Nick responded to these points including the land registry reference designation and emphasised the biodiversity of the site that was largely unspoilt due to lack of public access.  
It was suggested that Joan could advise the group based on her legal expertise and experience in relation to Pincent's Hill  
Nick would provide some photos of the land  
Peter would update the Neighbourhood Plan LGS section based upon the information received at the meeting.
5. **Declarations of Interest** - None
6. **Minutes of the Last meeting** were approved and had been posted on Teams.
7. **Matters Arising** - Clive would chase District Cllr Jo Stewart concerning the Pincent's Hill ecology report
8. **Budget, finance & fundraising update**  
Nothing to report other than the expenses cheque amount had yet to be provided by Jacky to Peter. Kevin would chase this.
9. **Correspondence**  
  
Kevin advised the meeting that Liz had advised the committee that she had left Bell Cornwell but was prepared to continue to advise the group on a free of charge basis. After discussion it was agreed to accept Liz's generous offer.

## **10. Draft Plan**

### **10.1 Local Green Space designation**

After further discussion it was formally agreed to include proposed designation of the land behind New Lane Hill and on Calcot Golf Course in the Neighbourhood Plan. At this point members of the public left the meeting.

### **10.2 Cycle Storage Sheds**

After discussion wording, for inclusion in the NDP was agreed as proposed by Peter.

### **10.3 Paving over front gardens**

General discussion on this matter but it was agreed that the NDP should quote existing policy and that the Parish Council should raise awareness amongst residents of these policies.

### **10.4 Next Steps**

It was agreed that with the final changes just agreed, together with an amendment concerning flood risk suggested by Julia to be included, that the plan should be submitted to WBC for further review and discussion.

We would request a response from WBC within 2 weeks and that there should be a round table discussion with WBC.

We would also be seeking clarification of the total proposed housing for Tilehurst Parish that had been stated in the draft West Berks Local Plan and how this figure was calculated. With regard to obtaining feedback and agreement to the plan from Parish Councillors, we would hope to complete this by or at the September council meeting. The overall aim was that we should get to referendum within 6 months

### **10.5 Review of actions from last two “informal” meetings held on 29/06 and 06/07 (not previously covered)**

- Action to create a spreadsheet for inclusion in the Neighbourhood Plan that relates policies to outcomes. This could be done when finalising the plan. (on 6th July Alan advised that he had started this)
- Kevin to distribute the new homes policy document (provided by Liz) to the rest of the committee. Kevin reported he had loaded this into our Teams folder.
- Feedback from Parish Councillors on current draft - copy sent to all councillors but still awaiting feedback, action in progress
- Liz to look into lighting policy that relates to the AONB and neighbouring areas and advise on best use of low-level lighting in any future developments. - Kevin to chase Liz

- WBC desktop publishing tool that could be used to smarten up the plan. To be progressed towards completion of the plan and Kevin would discuss this further with Liz. It was also broadly agreed that the executive summary could be distributed as a separate leaflet.

11. **Next Meeting** : As scheduled on Wednesday 18th August at 7.30pm. Venue to be confirmed.