

Minutes of the Tilehurst Parish NDP Steering Group Meeting held on 21st September 2022 at the Calcot Centre

1. **Present** : Kevin Page, Peter Cross, Julia Gentle, Clive Taylor, Liz Alexander, Alan Wade
2. **Representations from Members of the public** : None
3. **Apologies**: Sandra Vickers, Joan Lawrie
4. **Declarations of Interest**: None
5. **Minutes of Last Meeting**: Agreed with no amendments - but see 6.1 below
6. **Matters Arising** :
 - 6.1 Update on affordable housing. It was confirmed that changes were not required to the section on affordable housing. The previous minutes should be amended to remove the requirement on Liz to review the NDP wording on affordable housing.
 - 6.2 Kevin confirmed that Fred and Momina were no longer members of the Steering Group
 - 6.3 Clive reported that he had now received a response from a WBC footpaths officer concerning footpath status at Pincents Hill. Clive would be speaking to Joan about how best to proceed with this and would report back further if this had any impact on the NDP.
 - 6.4 It was noted that although it had been agreed to place an advert in the Tilehurst Directory regarding the Reg 14 consultation this had not happened. It would now be too late to do this.
7. **Budget and Finance** - Peter advised nothing to report other than notifying Jacky regarding recent printing costs relating to the public consultation sessions
8. **The NDP - Regulation 14 Consultation**

Kevin gave an update on actions taken :

 - Press release issued
 - Statutory consultees all contacted
 - Additional consultees contacted eg schools, councillors, MP etc
 - Jacky had been asked to write to LGS land owners regarding the consultation
 - Liz to contact WBC planning to ensure they are aware of the consultation.

Clive questioned whether businesses in the Parish had been adequately contacted. It was agreed to ask Jacky to send emails to all large businesses (small businesses /shops would have received leaflets). Clive would provide Jacky with a list of businesses to be contacted.

All leaflets had been delivered to the split roads and residential flats. Abracadabra had advised that they believed they had completed all their deliveries but Clive was awaiting written confirmation of this.

Kevin would produce a poster advertising the public sessions for use on Parish and

community notice boards.

At the public session people attending would be asked to pin their home location on a large map so we could see the geographical spread of people attending.

Projector and screen had been requested from the Parish Office for each public Session.

Wall display posters for the public sessions had been ordered from the printers

Kevin still working on a possible video publicising the consultation.

Kevin ran through the survey monkey consultation survey script with the committee which was now active and ready for responses

It was agreed that we should consider social media advertising during the consultation to increase survey participation. It was noted that the consultation had already attracted some social media discussion and that Tilehurst Globe were advertising the public sessions.

9. **Any other business** - Clive drew attention to Alok Sharma's survey results concerning the possible development at Calcot Golf Course. Arrangements were to be made for a further meeting with CGC.

10. **Next meetings :**

The next meeting would be at 7.30pm Wednesday 19th October at the Calcot Centre

11. The meeting closed