

Minutes of the Tilehurst Parish NDP Steering Group Meeting held on 16th November 2022 at the Calcot Centre

1. **Present :** Kevin Page, Clive Taylor, Alan Wade, Joan Laurie, Julia Gentle, Liz Alexander, Peter Cross. Sandra Vickers
2. **Representations from Members of the public :** None
3. **Apologies:** None
4. **Declarations of Interest:** None
5. **Minutes of Last Meeting:** Agreed as a true record
6. **Matters Arising:** None that wouldn't arise elsewhere on the agenda
7. **Budget and Finance** - Peter had nothing new to report and advised that everything was up-to-date. Kevin commented that he had an outstanding action to check with Fred as to whether he was owed any money relating to the maintenance of the NDP website/email and to agree any transfer of this responsibility that might be necessary as Fred was no longer a steering group member. Peter offered to call at Fred's home to discuss.
8. **The NDP - Regulation 14 Consultation Update**

Some general discussion took place on the WBC comments which were considerable but largely unstructured with lots of comments from different departments. This was followed by discussion on how best to structure our response. Kevin had started to create a table of feedback from the various different sources to aid with this.

Kevin outlined the current project plan milestones and the need to try to report back any proposed NDP changes to the Parish Council at its December meeting approx 4 weeks away to keep things moving along. If December's meeting was missed this would be delayed by one month until the next meeting unless an extraordinary TPC meeting could be arranged. The timescales remained very tight if we were to achieve a May 2023 referendum.

We will also need to arrange a meeting with WBC to discuss their comments. Of particular concern is WBC's comment that the regulation 14 be run again and their comments on some of our LGS proposals. With regard to re-running to the consultation we felt we had consulted very widely and that a further consultation stage would take place in any case. A Consultation Statement also needed to be prepared.

There was general discussion around questions raised by Joan about Thames Waters comments on Pincent's, LGS comments (from WBC) and recognition of bridlepaths (comments from Rights of Way) and how we respond to these in the plan.

It was then agreed to spend the remainder of this meeting reviewing the WBC comments, working through their document from start and noting changes as we went and hold a further zoom call in the following week to continue this process. Alan/Peter would note the changes as we went along which would be included in an amended draft.

- We would correct all typographical errors throughout
- Comments on front cover - all presentation related which we would consider and refresh eg we will expand the cover image to full A4 size
- Intro Para 1.3 all presentational which we will tidy up - Liz will look at this section and see how it could be improved.
- Para 1.4 - 1.6 just needs tweaking to address comments. Heading to be amended.
- Para 1.7-1.8 Alan will address mapping reference comment
- Para 1.9-1.10 Amend the referencing, make clear that "the NDP" is the "Tilehurst Parish neighbourhood Development Plan" throughout the document
- Para 1.11-1.14 No change
- Para 1.15 - 1.18 Referencing to be amended. Vision statement bullet points to be made clearer and with references the main Vision Statement later in the document.
- In response to the Transport Policy comments we would introduce a table of contents into the plan.
- Figure 1.1 Map to be corrected with GIS officers map though present map doesn't appear too distorted.
- Exec summary page 7 - We will incorporate the comments and clarify the settlement boundary definition. It was noted that WBC had fairly recently consulted TPC on the settlement boundary with only very minor changes. Liz will provide words.
- Background to Tilehurst Parish page 10: We were uncertain on use of "Smart City" in that we are a village. Agreed to leave as is.
- Figures 3.6 and 3.7 Maps on page 12 - Kevin would look at improving these maps or obtain improved ones from WBC

At this point this it was agreed to determine the best way to continue the review. Liz would particularly focus on the WBC planning comments and we would hold a further zoom comments review meeting on 23rd November at 7pm.

Alan and Peter would incorporate the changes already agreed and would deal with any less contentious comments to speed things along.

9. Any other Business

9.1 Clive suggested that we remind the Birch Copse West Berks councillors who had been regularly attending steering meetings earlier in 2022 of future meetings in future. It was agreed to do this.

9.2 Clive mentioned a parish resident who had expressed some interest in supporting the parish council and who might be a potential steering group member. It was agreed it would be better to suggest co-option to the Parish Council. Clive would discuss further with the resident.

10. Next meeting :

The next monthly meeting would be at **7.30pm Wednesday December 21st** at the Cornwell Centre (note: this was subsequently changed to a zoom meeting.)

11. The meeting closed